

General Emergency Guidelines

1. Lighthouse Site Coordinators are trained yearly in emergency management, i.e. fire drills, lockdowns. Please refer to them for all emergency procedures.
2. For immediate emergency situations in your classroom, call 911, notify the Site Coordinator, the principal, and call the parent.
3. Be familiar with exits to use in case of fire and meeting point with Site Coordinator.
4. Do not use cell phones during emergency evacuations or lockdowns.
5. General emergency drill information pertaining to the school day also pertains to after school programs.

